DEDUCTION/REVOCATION AUTHORITY

Union/Association Dues or Service Fee

Last Name *(Please Print)* First MI Department Employee Social Security Number

Street Number Street Name City Zip Code

PART I - REVOCATION AUTHORITY Union/Association Dues or Service Fee (if applicable)

Within thirty (30) days of receipt of this revocation, I hereby request and authorize the Finance Director to terminate my bi-weekly deduction authority for payment of Union/Association Dues or Service Fees to _____.

Name of Union or Association (and Local)

Date Employee Signature Pension Number

To be Completed by Department Personnel

○ **700 CANCEL** *(A)* _____ _____

Deduction Code *Agency*

For Official Use Only

Labor Relations Office approval Date

PART II - DEDUCTION AUTHORITY Union/Association Dues or Service Fee

Effective this date, I hereby request and authorize the City of Detroit to deduct from my earnings bi-weekly a sufficient amount to provide for the regular payment of monthly dues or service fees as may be fixed and certified by the duly authorized Officers of the _____.

Name of Union or Association and Local (if applicable)

☐ **Union/Association dues** ☐ **Service fee**

I hereby waive all right and claim to said monies paid in accordance with this authorization. Note: This deduction authority is revocable by the employee under certain circumstances as provided in the collective bargaining agreement for the Union/ Association for which this deduction authority has been executed. Notice of the revocation must be given to the Finance Director and to the Union or Association.

Date Employee Signature Pension Number

To be Completed by Department Personnel

○ **710 ADD**

○ **720 CHANGE**

○ **730 ADJUST**

(A) _____ *Deduction Code* *(B)* _____ *Deduction Amount or Percentage* *(C)* _____ *Deduction Adjustment Amount* _____ *Agency*

ıgnal - Finance (Payroll Audit) Pink copy - Labor Organization Yellow copy - Employee

Forward Original and Pink copy to the Labor Relations Office for approval

Combination of PPS Forms 7101 and 7002